

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, November 18, 2014
High School Library

- Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, L. Murray, M. Nelson, and M. Stauffenberg – Six (6). Absent: - None - (0).
- Also present: Supt. Harrod, K. Meyer, R. Schnitzler, D. Conrad, M. Glenn, J. Emerson, A. Furbee, C. Majerski, C. Creek, J. Finkelstein, T. Steele, J. DePoister, D. Fortin, and N. Kaufman – fourteen - (14).
- Visitors: Cross Country Athletes, Guy Maisonnueve and Haley Quinn and parents. Laura Page, Cross Country Coach and the High School Madrigal Group and parents.
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Additional Agenda Items - None
- Public Hearings/
Petitions/
Comments In honor of School Board Member Appreciation Day each Board member was adopted by an individual office or class and presented with gifts, cards and letters from students and staff members recognizing and thanking them for their dedication and commitment to the school district. The High School Madrigal Group sang the National Anthem.
- High School Cross Country Coach, Laura Page recognized Guy Maisonnueve and Haley Quinn who represented Manteno Cross Country at the IHSA State Cross Country finals in Peoria, IL on November 8, 2014. Haley placed 49th and Guy placed 61st.
- Board Member, Gale Dodge, gave recognition to Middle School student, Madison Bylak, for stopping to help community member and retired teacher, Cindy Simmons. Ms. Dodge mentioned how appreciative Ms. Simmons was for the student to take time out to stop and help her.
- Appointment Of Board Member to Replace Gary Preston Moved by Hofmeister, seconded by Dodge to appoint Mary Schubert as the Board Member to fill the unexpired term of Mr. Gary Preston's term until the next regular school board election in April, 2015. Ayes: Hofmeister, Dodge, Mallaney, Murray, Nelson, and Stauffenberg Six – (6). Nays: None (0). Motion carried
- President Stauffenberg swore in new Board Member, Mary Schubert, and she took her place at the table as a new Manteno School Board Member replacing Mr. Gary Preston's unexpired term until the next regular school board election in April, 2015.

Reports of **Building Committee** – Board Member and Building and Grounds Chair, Elizabeth Hofmeister reported that the Building Committee did not meet in November.

Finance Committee – Chairman Mallaney reported that the Finance Committee met on Tuesday, November 18, 2014 and discussed the following:

- I. Old Business
 - A. State Revenue Update

- II. New Business
 - A. Contracts/Agreements/Requests For Proposals
 - i. HANS Contract
 - ii. IlliniCloud Agreement
 - B. 2-Way Radio System Repair/2-Way Radio Purchase
 - C. Surplus Buses
 - D. 2014 Tentative Levy

- III. Review Finance Packet for November 18,2014 Board Meeting
 - Summary of Cash/Investment/Fund Balances Report
 - Revenue/Expenditure Summary Report
 - Cost Analysis – Education; Cost Analysis – O&M
 - Revenue Report
 - Expenditure Report
 - Food Service Report
 - O&M Gas & Electric Expenditure Report
 - Payroll Extras Report
 - Impress Check Report
 - Accounts Payable Report
 - ISDLAF Report
 - Activity Account Reports

- IV. Additional Items

- V. Future Items
 - 2014 Levy

Curriculum, Instruction, and Assessment Committee – Curriculum Director, Cathy Creek, reported that there is a new format for Illinois School Report Cards. The reports are now on-line and is user friendly to review information specific to the grade levels per building. The website is illinoisreportcard.com/school. On the site you can search for class specific information and compare student growth year-to-year as well as to other schools.

Technology Committee –

Technology Director, Tom Steele reported that the Tech Committee met on Wednesday, November 12, 2014 and discussed a variety of technology issues throughout the District. The High School 1:1 initiative is under discussion and the High School committee feels that Chromebooks are the best solution for the High School like the other buildings in the District. The Technology Department recommends approving the HANS contract renewal with Sentinel Technologies, Inc. for the Network Maintenance Agreement. Mr. Steele spoke about the Skyward International Conference in March, 2015. Tom Steele and Debbie Fortin will present a session on HR Custom & Online Forms at the conference. Mr. Steele made reference to the acknowledgement by other school Districts that look to Manteno as a role-model for expertise in Skyward information.

Mr. Conrad gave a presentation on the 2014 Tax Levy. A press release will be sent to the Manteno News for information to share in the newspaper regarding the Tax Levy.

Consent
Agenda

Moved by Hofmeister, seconded by Murray to approve the Consent Agenda as presented:

A. Minutes

- Regular Board Meeting – October 28, 2014
- Executive Session Meeting – October 28, 2014

B. Financial Reports

1. Summary of Cash/Investment/Fund Balances
2. M-T-D/Y-T-D Revenue/Expenditure Reports
3. Cost Analysis – Education, Cost Analysis – O&M
4. Revenue Report
5. Expenditure Report
6. O&M Gas & Electric Expenditure Report
7. Food Service Report
8. Payroll Extras Report
9. Imprest Check Report
10. Accounts Payable Report
11. ISDLAF Report
12. Activity Accounts Reports
13. Additional Accounts Payable

C. Presentation of School Report Cards – Cathy Creek

D. 2014 Tentative Tax Levy Presentation – Action Under New Business

E. **Resignations**

- Teresa Massie, Three-hour Food Service employee – effective November 5, 2014

F. **FMLA**

- Ruth Lesch, Middle School Science Teacher – for approximately six-eight weeks beginning approximately November 14, 2014.

G. **Employments for the 2014-2015 School Year**

- Teresa Massie, Substitute Food Service employee
- Colleen Lee, Substitute Bus Aide, Custodian and Food Service employee

H. **Employments Contingent Upon Successful Completion of Paperwork**

- Dave Zinanni, Middle School Head Wrestling Coach for the 2014-2015 School Year
- Mario Zinanni, Middle School Assistant Wrestling Coach (co-stipend) for the 2014-2015 School Year
- Rocco Zinanni, Middle School Assistant Wrestling Coach (co-stipend) for the 2014-2015 School Year

Ayes: Hofmeister, Murray, Dodge, Mallaney, Nelson, Schubert, Stauffenberg – Seven (7). Nays – None (0). Motion carried.

Superintendent's Report

A. Good News

1. Congratulations to the High School Varsity Volleyball team who finished their season with a record of 28-9. In addition to achieving the I-8 Conference Champs title, they also brought home a Regional title after beating Herscher in three games. They made it to the Sectional Semi-Finals where they lost to Bloomington Central Catholic.
2. Congratulations to the High School Varsity Football team for their overall season record of 10 – 2 which set a new school record for wins. Manteno hosted two playoff games and advanced to the quarter finals game which is the elite 8 in the Class of 4A. 9 players have been named for first team all conference and 4 players have been named for second team all conference. Great job!
3. Congratulations to Guy Maisonnueve and Haley Quinn who represented Manteno Cross Country at the IHSA State Cross Country finals in Peoria, IL on November 8, 2014. Haley placed 49th and Guy placed 61st.
4. Congratulations to Miss Britt Norris who did a great job of directing the High School play “No Boys Allowed.” The play involved about 18 students including the actors and the crew. The play was well attended for each production.
5. The Middle School sponsored their 2nd annual Veteran’s Day program on November 11th, Veteran’s Day. Josh Carlile did an outstanding job hosting the program. Col. John Casillas was the guest speaker who spoke to the student body.
6. The Manteno Educational Foundation awarded a total of 7 mini-grants in the amount of \$4,534.96 for teachers to use as projects and learning supplies in their classrooms .
7. Mrs. Nugent, our MS Librarian is actively working on collecting **“Box Tops for our Schools.”** All schools benefit from the collection of General Mills box tops and Campbell labels. Each General Mills Box top is worth **10cents**, and they add up fast. There is a box top contest for cash prizes. Each student who brings in 25 box tops will be entered into the contest.

Old Business

New Business

Adopt Tax Resolutions For Kankakee And Will Counties Set Levy Hearing And December Meeting Moved by Nelson, seconded by Mallaney to adopt the Resolutions of Proposed Tax Levy and Publish the Certificate of Compliance with the Truth in Taxation in Accordance with Chapter 35 Sections 200/18-55 through 200/18-101.65 of the Illinois statues. Ayes: Nelson, Mallaney, Dodge, Hofmeister, Murray, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Moved by Hofmeister, seconded by Nelson to set a Levy Hearing for December 16, 2014 at 6:25 p.m. Ayes: Hofmeister, Nelson, Dodge, Mallaney, Murray, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Declare as Surplus and Sell District Buses #4 and #7 Moved by Dodge, seconded by Nelson to Declare as Surplus and Sell District Buses #4 and #7 to River Valley Recycling for the amount of \$5,000.00. Ayes: Dodge, Nelson, Hofmeister, Mallaney, Murray, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve IlliniCloud Membership Moved by Hofmeister, seconded by Murray to Approve the IlliniCloud Annual Membership Agreement in the amount of \$500.00. Ayes: Hofmeister, Murray, Dodge, Mallaney, Nelson, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve Sentinel HANS Contract Renewal Moved by Dodge, seconded by Mallaney to Approve the renewal of the HANS Network Maintenance Agreement with Sentinel Technologies, Inc. through January 6, 2016 in the amount of \$12,140.00. Ayes: Dodge, Mallaney, Hofmeister, Murray, Nelson, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve Two-Way Radio System Repair Moved by Hofmeister, seconded by Nelson to Approve hiring Miner Electronics to correct problems with the two-way radio system for an amount not to exceed \$2,500.00. Ayes: Hofmeister, Nelson, Dodge, Mallaney, Murray, Schubert, Stauffenberg – Seven – (7). Nays: None (0). Motion carried.

Approve Motorola Radio Purchase From Miner Electronics Moved by Dodge, seconded by Hofmeister to Approve the purchase of eight Motorola radios from Miner Electronics for \$500.00 a piece for a total of \$4,000.00. Ayes: Dodge, Hofmeister, Mallaney, Murray, Nelson, Schubert, Stauffenberg – Seven (7). Nays: None – (0). Motion carried.

Approve Skyward International Conference Moved by Hofmeister, seconded by Dodge to Approve out-of-state travel to the Skyward International Conference in Tampa, FL from March 11 – 13, 2015 for Debbie Fortin, Kathy Meyer and Tom Steele. Ayes: Hofmeister, Dodge, Mallaney, Murray, Nelson, Schubert, Stauffenberg – Seven (7). Nays: None – (0). Motion carried.

Manteno CUSD No. 5 Board of Education Meeting – November 18, 2014

Anticipated 1. Public Hearing for the 2014 Levy at 6:25 p.m. on December 16, 2014.
Future Action 2. Adopt 2014 Levy at the Regular Board Meeting at 6:30 p.m. on December 16, 2014.
Items

Executive Session Moved by Hofmeister, Seconded by Nelson to enter into Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel; collective negotiating matters; presentation of evidence or testimony as authorized by law; purchase, lease, or sale of real or publicly owned property; investment contracts; security procedures which may include personnel; student disciplinary cases; litigation; issues under the tort Immunity Act; professional ethics or performance; board self evaluation; selection to fill a public office; and/or the discussion of previously closed minutes. Ayes: Hofmeister, Nelson, Dodge, Mallaney, Murray, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried. Open Session ended at 7:00 p.m.

Return to Open Session Moved by Hofmeister, seconded by Dodge to close Executive Session and return to Open Session. Ayes: Hofmeister, Dodge, Mallaney, Murray, Nelson, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried. Executive Session ended at 7:42 p.m.

Adjourn Meeting Moved by Hofmeister, seconded by Dodge to adjourn the meeting at 7:43 p.m. Voice Vote: All Ayes: Seven (7). Nays: None (0). Motion carried.

**Mark Stauffenberg*

**Patrick Mallaney*

Mark Stauffenberg
Board President

Patrick Mallaney
Board Secretary

MKS/PM/nak

*Original signatures on file at the District office.